

दक्षिणीरेलवे /SOUTHERN RAILWAY

सं. यू/पी. No.U/P.608/II/SM/15% LDCE

मंडल कार्यालय / Divisional Office,
कार्मिक शाखा / Personnel Branch,
मदुरै / Madurai.
दिनांक / Date: 31.01.2025.

All Supervisory Officials of Optg., Comml. Depts./MDU Divn.

Sub: Selection for the post of Station Master in Level-6 in Pay Matrix against 15% LDCE Quota in Operating Department – reg.

Ref: 1. PCPO/MAS Lr.No. P(Co-Ord.) CCBT/2024 dt.03.01.2025(PBC 01/2025)
2. PCPO/MAS Lr.No P(Co-Ord.) CCBT/2024 dt. 03.01.2025 (PBC 02/25)
3. Railway Board's letter No.E(NG)I-2015/PM1/12 dt.16.02.2018
(RBE No.22/2018) & ACS No.241 of IREM Vol.I.

It is proposed to fill up 01 vacancy of Station Master in Level-6 in Pay Matrix against 15% LDCE Quota in Operating Department of MDU Division.

I. Vacancies Assessed:-

Vacancies to be filled against 15% LDCE Quota	SC	ST	UR	TOTAL
	01	-	-	01

The above said vacancies are provisional and likely to change after completion of PRQ selection. The following vacancies are earmarked for selection through PRQ.. Total Vacancies are 02 (SC-01, ST-01, UR-Nil). If any of the above said vacancy which is notified for PRQ is unfilled, the same may be carried forward to LDCE. However no further chance will be given for applying consequent on such change in the said vacancy. Mere calling volunteers for the provisional vacancies will not confer any right to empanel in the SM against 15 % LDCE quota. Empanelment will be done for the final vacancies decided after completion of 25 % Promotional Quota Exam.

Applications are accordingly invited from eligible employees for selection to the post of Station Master in level-6 of VIIth CPC Pay Matrix against 15 % Limited Departmental Competitive Examination Quota.

II. Categories Eligible to Appear for the Selection:-

Applications are invited in the prescribed proforma from amongst Group 'C' and erstwhile Group 'D' staff of Operating and Commercial Departments who are in Level-1 to Level-5 in Pay Matrix. The employees in L-1 erstwhile should have rendered a Minimum of 5 years of regular Railway Service as on the date of the notification. The others must complete the probation period of 2 years in Railway Service.

III. **Age & Educational Qualification: -**

- a. Upper age limit of 45 years for UR and 50 years in case of SC/ST.
- b. Should be a graduate from the recognized university (i.e. 10+2 +3 years stream).

Note: -

- (i) Possessing the qualification graduation means that the graduation should have been obtained either under 11+1+3 years stream or under 10+2+3 years stream from a recognized University.

(or)

As clarified by Railway Board vide letter No. E(NG)I-2014/PM1/1-CC dated 22.05.2014 and E(NG)II/2013/RR-1/8 dated 18.03.2015 on the aspect of recognition of degree obtained from Open University without prosecuting 10+2 or 11+1 stream of studies as under: -

“No student is eligible for admission of the 1st Degree course through non-formal / distance education unless he has successfully completed 12 years schooling through an examination conducted by a Board / University”. In case there is no previous academic record, he/she is eligible for admission if he/she has passed an entrance test conducted by the University provided that he/she is not below the age of 18 years on July 1 of the year of admission”. However, in such cases the proof of passing the entrance test conducted by the University should be enclosed.

- (ii) Post Graduate obtained directly from Open University or other such institutions will not be eligible and such applications will be summarily rejected.
- (iii) **Attested copies of all the certificates i.e., 10th/11th, 12th/PUC/Pre-Degree/ Entrance Test/ Graduation in proof of the qualification and community Certificate i.e., SC/ST should be enclosed, without which the application will be rejected.**

IDT/IRT Transfer:

In respect of employees who have reported/ joined on this division on inter Railway Request Transfer/ Inter Divisional Request Transfer on bottom seniority the service rendered in the old unit will count for the purpose of qualifying service for promotion in the new seniority unit provided.

- (i) He/she is otherwise eligible to be considered for the selection to Group-C post as per extant rules; and
- (ii) The category in which he/she was working in the old unit is an eligible category for selection post in the new unit also.
- (iii) In the event of employees being selected, they should be prepared to proceed to any station to which they may be posted and if they may be posted and if they do not agree to this, they need not appear for the selection.

Cut-Off date for determining the eligibility of the staff should be as on issuing of notification date i.e **31.01.2025**, As such the volunteering employees should stand fulfill the service conditions of age and educational qualifications and other service conditions as on 31.01.2025.

IV. **Syllabus: -**

The Syllabus for the written examination is enclosed as **Annexure 'A'**.

V. **Pre-Selection Coaching: -**

In terms of instructions contained in Railway Board's letter No. 88-E(SCT)I/42/2 dated 11.04.1991, the pre-promotional training to SC/ST employee is to be conducted covering the syllabus of the examination for selection to Safety Category posts and will be imparted for a period of 3 to 4 weeks. In case if any employee expresses his unwillingness for pre-selection training a written declaration to that effect may be forwarded to this office.

VI. **Date of Examination.**

The date of Written examination and Aptitude Test will be between 21.05.2025 to 10.06.2025 approximately. The venue and time of examination will be intimated separately. However, it is to be advised to the volunteering staff that there will be no supplementary examination to the absentees.

VII. **Criteria for the Selection: -**

In terms of Railway Board's letter No. E(NG)I-2006/PM1/14 dated 22.03.2006 (RBE No. 35/2006), the selection will be on basis of Written examination, Psychometric/Aptitude test and Assessment of Record of Service. The written examination will consist of one paper in professional ability as per Syllabus which is enclosed at **Annexure 'A'**.

In terms of Railway Board's letter mentioned above, the distribution of marks amongst various headings is as follows.

<u>Sl. No.</u>	<u>Factors/Headings</u>	<u>Maximum</u>	<u>Qualifying marks</u>
1.	Professional ability	50	30
2.	Record of Service	30	-
3.	Aptitude Test	20	Minimum cut-off as may be decided by RDSO

VIII. Procedure for Written Examination.

The selection consists of written test as per Board's letter No.E(NG)I/2018/PM1/4 dated.14.12.2018(RBE No.196/2018). The question paper will be 100% objective type multiple choice questions for the written examination and 10% of the total marks will be from official language policy and rules.

The examination will be conducted in Computer Based Test (CBT) only. There will be negative marks @ 1/3 marks for wrong answers (PBC 264/2019).

XI. Procedure for Drawl of Panel.

The employees who secure 60% in the written examination will be directed for medical examination for fitness in 'Aye Two', classification and suitable in Psychometric/Aptitude test will only be considered for empanelment to the extent of vacancies. Their suitability for empanelment will be adjudged by overall merit of the employee who have secured a minimum of 60% aggregate.

Being safety category, no relaxation of marks will be allowed in respect of SC/ST employees. The panel will be formed purely in the order of merit, based on aggregate marks of Professional ability, Psychometric/Aptitude Test and Record of Service and there will be no classification of '*Outstanding*' in terms of RBE No.113/2009 dt.19.06.2009.

They should also pass the Medical Examination in '**AYE TWO**' and subsequently undergo the initial Mandatory training course for promotion to Station Master at Multi Disciplinary Zonal Training Institute/TPJ.

As filling up of posts, involve calling of volunteers from different categories, Panel will be formed as per Merit, in terms of Railway Board's letter No. E(NG)I-2008/PM7/4/SLP dated 19.06.2009 (RBE No. 113/2009).

The employees who qualified in the written examination and Psychometric/Aptitude Test, should also qualify in the prescribed Medical Examination for the post of Station Master i.e. AYE TWO & should successfully complete the prescribed initial training.

There will be no supplementary examination, since selection is conducted by calling volunteers. Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.

X. Submission of Applications:-

Last Date of submission of application to the Supervisory Official is 21.02.2025. Application from eligible volunteers in the prescribed proforma will be collected by the Supervisory Officials and sent in one bunch with a covering letter (Showing the names of volunteers) to reach the undersigned **on or before 25.02.2025**. the office copy of the covering letter should be kept on file at the unit for future verification, if required.

No applications should be sent through the employees in a piece meal manner.

Applications received after the due date **25.02.2025** will not be entertained.

Wide publicity may be given to this and a copy may be exhibited on the Notice Board.

Encl.: Annexure 'A' & 'B'


Divisional Personnel Officer
Madurai.

Copy to: PS to DRM for kind information of DRM
PS to ADRM for kind information of ADRM
Sr. DOM/MDU, Sr.DCM/MDU,
TI/HQ/MDU, TI/MPP, TI/Plg. Ch.OS/Optg. Ch.OS/Comml. Confdl. Sec.
JE/IT/MDU- Upload same in the Webside (Railnet).
DS/SRMU/MDU, DP/DREU/MDU, DS/AISCST/REA/MDU, DS/AIOBC/REA/MDU.

Annexure 'A'

**SYLLABUS FOR THE WRITTEN EXAMINATION FOR THE POST OF STATION MASTER
AGAINST 15% LDCE QUOTA**

(Enclosure to Letter No. U/P.608/II/SM/15% LDCE dated 31.01.2025)

I. **GENERAL ENGLISH**

II. **ARITHMETIC**

Simple arithmetic, Addition, Subtraction, Multiplication and Division, Ratio and Proportion etc.,

III. **RAILWAY WORKING**

01. Organization of Indian Railways.
02. Safety and Accident.
03. Caution order preparation.
04. Commercial documents normally in use in goods shed, Parcel Office and Booking Offices.
05. Systems working – Absolute block automatic, ATC etc.,

IV. **GENERAL KNOWLEDGE**

V. **OFFICIAL LANGUAGE**

10% of the total marks prescribed for the written examination will be on the Official Language Rules and Policies.

Note:- *The above syllabus is likely to change after final instructions from Headquarters, if any.*

Annexure 'B'

PROFORMA APPLICATION

(Enclosure to Letter U/P.608/II/SMs/LDCE Selection/15% तारीख/Date:31.01.2025)
Application for the post of Station Master against 15% LDCE Quota.

1.	Name	
2.	PF.No./HRMS ID	
3.	Designation/Station	
4.	Date of Birth	
5.	Age as on 31.01.2025	_____ Days _____ Months _____ Years.
6.	Date of Appointment to service	
7.	Present level in Pay Matrix	
8.	Date of entry in to the present grade	
9.	Date of Regular absorption	
10.	Educational Qualification (Enclosed attested copy of certificate)	
11.	Whether SC/ST/UR (enclose attested copy of SC/ST certificate)	
12.	Award received if any during the last three years (Copy should be enclosed)	
13.	Penalty imposed if any during the last three years	
14.	Medical fitness with date (Last PME)	
15.	Mobile No.(for communication)/Email ID	

Affix recent
photograph
attested by
Controlling
Supervisor

The details furnished above are true and correct to the best of my knowledge and belief. I am aware that if I am selected for the post of Station Master in Level 6 of VII PC against 15% LDCE, I am liable to be nominated for the training course for the post Station Master in the order of Panel Seniority subject to the availability of Vacancies. I will not seek reversion to my parent cadre after getting selected.

Place:

Date:

Signature of the Employee

CERTIFICATION OF SUPERVISORY OFFICIAL

Forwarded to DPO/MDU. The above particulars have been verified and found correct as per the available records at this end.

Office Seal:

Date:

Signature of the Supervisory Officials.

Designation: